

**DADE COUNSELING ASSOCIATION (DCA)  
AWARD FOR EXEMPLARY SERVICES  
COLLEAGUE OF THE YEAR NOMINATION**

**NOMINEE INFORMATION**

Name \_\_\_\_\_ Internet E-mail \_\_\_\_\_

School \_\_\_\_\_ Phone \_\_\_\_\_

**Student Services Area (Circle all that apply):**

<b>Elementary</b>	<b>Middle</b>	<b>Senior</b>	<b>Adult/Voc Center</b>
<b>School Counselor</b>	<b>TRUST Specialist</b>	<b>CAP Advisor</b>	<b>Career Specialist</b>
	<b>School Psychologist</b>	<b>School Social Worker</b>	

**NOMINATOR INFORMATION**

Name \_\_\_\_\_ Internet E-mail \_\_\_\_\_

School/Job Location: \_\_\_\_\_ Phone \_\_\_\_\_

**In order for your candidate to be considered, you must meet the following criteria:**

**I** One page means front side only. Submit one typewritten copy of the application packet on 8 1/2 x 11 white paper, stapled on left hand corner. For reasons of equity, the applicants name will be eliminated from the application packet prior to distribution to the judges.

**II** A one page typewritten biographical description: Include current position; number of years in student services; number of years in education; professional affiliations; honors and awards.

**III** A statement not to exceed 3 pages describing the following criteria:  
Demonstrates innovations in student services programs; provides leadership in the further development of existing services; demonstrates leadership in professional organizations; performs an outstanding service to the school and/or community. Accomplishments must have taken place within three school years prior to the date of submission.

**IV** Submit no more than (2) letters of recommendation from parents, students, colleagues, and/or student services personnel.

**V** Optional: A maximum of 2 pages of supplemental information.

**I, \_\_\_\_\_ hereby authorize DCA to use my  
photograph/bio for the website and newsletter if I am the recipient of the award.**

**Signature:** \_\_\_\_\_

**NOMINATIONS MUST ADHERE TO THE ABOVE GUIDELINES  
IN ORDER TO BE ELIGIBLE FOR CONSIDERATION**